



# BACIL Awards Evening 2019

## Nominations- A How-To-Guide



# NOMINATIONS PROCESS

## (A how-to-guide for success)

We will soon be opening the nominations process for our 5<sup>th</sup> Annual BACIL Awards Evening. Over the last 4 years we have had over 1000 attendees, 100 nominees and 34 awards won. The success of the event can be shown in the increase of nominations we have received over the past 4 years. To be in for the best chance of winning below are some helpful hints and tips.

- **Prepare and make notes**

Although the award process does not open until April make sure to keep note of the amazing things you are doing across the year so they can be submitted when the nominations open.

- **Quality not quantity**

Remember to vary your nominations. It's about quality not quantity. 30x nominations saying 'xxxxx are great' is not as strong of a nomination as 1x nomination with detailed examples.

- **Ask various people to nominate but remember...you can also vote for yourselves**

Only you know your crime figures, usage of BACIL and initiatives within your organisation to prevent crime however, have you assisted a customer who may want to vote? What about external partners? Its always good to get different perspectives.

Below is an example of one of the categories for last years awards nominations. There were 10 premises put forward with most showing short and simple evidence. Highlighted in yellow was all of the nominations for one organisation. They have very in-depth examples along with customer, staff and partnering agency nominations. Because of the varied nominations they went on to win the award.



The image shows a screenshot of a table with multiple rows. The text within the table is very small and difficult to read, but the structure appears to be a list of nominations. One row is highlighted in yellow, representing the example mentioned in the text. The table has several columns, likely for nomination name, details, and status.

## • Finally ....Read the criteria and give examples

Although the criteria for each award only differs slightly, your responses to each will be different.

### Best National Chain Retailer

- Must be a national brand
- Must be a member of BACIL
- Must demonstrate use of the BACIL radio on a regular basis
- Must contribute to the BACIL website
- Must follow the BACIL ethos 'Together we are better protected'

### Best Independent Retailer/ Small Retailer

- Must be an independent trader/ have less than 15 members of staff
- Must be a member of BACIL
- Must demonstrate use of the BACIL radio on a regular basis
- Must contribute to the BACIL website
- Must follow the BACIL ethos 'Together we are better protected'

### Best National Chain Bar

- Must be a national brand
- Must be a member of BACIL
- Must demonstrate use of the BACIL radio on a regular basis
- Must contribute to the BACIL website
- Must follow the BACIL ethos 'Together we are better protected'

### Best Independent Bar

- Must be an independent trader
- Must be a member of BACIL
- Must demonstrate use of the BACIL radio on a regular basis
- Must contribute to the BACIL website
- Must follow the BACIL ethos 'Together we are better protected'

### Best Day Time Security Team

- Must be a day time security team
- Must have interaction with BACIL and partners
- Must demonstrate use of the BACIL radio on a regular basis
- Must contribute to the BACIL website
- Must follow the BACIL ethos 'Together we are better protected'

### Best Night Time Security Team

- Must be a night time security team
- Must have interaction with BACIL and partners
- Must demonstrate use of the BACIL radio on a regular basis
- Must contribute to the BACIL website
- Must follow the BACIL ethos 'Together we are better protected'

### Outstanding Contribution to Leeds Award

- Must be a member of BACIL
- Must have shown an above and beyond contribution to Leeds and its community.

### Outstanding Partner to BACIL Award

- Must be a partner of BACIL
- Must be a public organisation/3<sup>rd</sup> sector organisation
- Must have shown an above and beyond contribution to Leeds and its community.

**Below are some of the types of information we would expect to see in your submissions:**

**Best Night Time Security Team** may include stats of arrests and deters, support from Police or premises in which you work, examples of best practice, internal training offered across all of your security in the city including SaferLeeds and Forward Leeds offered training, using the BACIL website....yes we can check!

(In previous years the Best Night Time Security Team award has been won for a specific venue however, there is no reason why an organisation can not win across multiple venues if you show examples of how and why)

**Best Day Time Security Team** may include stats of arrests and deters, support from Police or premises in which you work, examples of best practice, internal training offered across all of your security in the city, uploads to the BACIL website, sharing of intelligence over the BACIL system leading to a prevention/detain, first aid/ vulnerability support, attending security meetings and giving intelligence.

**Best National Chain Retailer** may include details of company initiatives to push staff to utilise the system, ongoing staff training and inclusion of BACIL for staff inductions, crime stats, best practice, support for others, customers opinions- do they feel safe in your store? Have you prevented them being a victim of crime? BACIL support across all of your premises, BACIL website usage and intelligence uploads.

**Best National Chain Bar** may include details of company initiatives to push staff to utilise the system, crime stats, forms of best practice, support from licencing, training given to staff on crime prevention or attendance to training offered across the city e.g. vulnerability awareness or drug and alcohol awareness, customers opinions- do they feel safe in your premises? Have you prevented them being a victim of crime? ,support for BACIL across all of your premises, supporting initiatives for crime prevention in the premises e.g. posters, intelligence shared on the BACIL website...yes we check! (this is not the All Bar None awards, the winners are chosen on their ability to prevent crime not for the atmosphere within the premises- unless it's a safe atmosphere)

**Best Independent Bar** may include details of company initiatives to push staff to utilise the system, crime stats, customers opinions- do they feel safe in your premises? Have you prevented them being a victim of crime? , forms of best practice, support from licencing, training given to staff on crime prevention or attendance to training offered across the city e.g. vulnerability awareness or drug and alcohol awareness, supporting initiatives for crime prevention in the premises e.g. posters, intelligence shared on the BACIL website...yes we check! (this is not the All Bar None awards, the winners are chosen on their ability to prevent crime not for the atmosphere within the premises- unless it's a safe atmosphere)

**Best Independent/ Small Retailer** may include details of company initiatives to push staff to utilise the system and work together, support and team work with other members in your area , crime stats, customers opinions- do they feel safe in your premises? Have you prevented them being a victim of crime?, forms of best practice, supporting initiatives for crime prevention in the premises e.g. posters, intelligence shared on the BACIL website...yes we check! Engaging with partners within the city, attendance to weekly security meetings

**Outstanding Contribution to Leeds** may include saving somebody's life, intelligence shared resulting in an excellent arrest or crime prevention, supporting vulnerable people within the city, doing something outside of your normal role to prevent crime and ASB in the city and going the 'extra mile.'

(this does not include any work you do within your normal role, however, if you go above and beyond in an unpaid role this may be included.)

**Outstanding Partner to BACIL** may include supporting BACIL in initiatives across the city, attending security meetings, preventing crime and ASB in the city, using the BACIL website and radio to support members, BACIL members nominations- have you supported a particular member, can they nominate on your behalf? (A partner to BACIL is a 'non-paying member' usually Public organisations or 3<sup>rd</sup> sector, if you are a paying member of BACIL you do qualify for this award.)

The nominations process will open on 1<sup>st</sup> April 2019. The nomination form can be found at [www.BACIL.org/award](http://www.BACIL.org/award) on 01.04.2019.

If you have any questions or would like any further information please get in touch ☺

Good Luck!

Rachael McGlynn

BACIL Project Manager

**07736168139**

[Rachael@bacil.org](mailto:Rachael@bacil.org)